

Policies for Operations of the
City of Kosciusko Cemeteries:

1. Burial Spaces in the Municipal Cemeteries of the City of Kosciusko will be used SOLELY for the burials of human beings.
2. The purchase price for each grave space shall be four hundred dollars (\$400.00). In addition, the City Clerk shall collect the recording fee charges of eleven dollars (\$11.00) for recording the deed to the cemetery space or spaces at the time of the sale, and shall deliver the deed and said recording fee to the Chancery Clerk for recording. One half of the proceeds from the sale of each space (\$200.00) shall be placed in the Perpetual Care Fund for future Cemetery Projects.
3. There shall be no opening of graves unless paid for in advance by the family of the deceased or the Funeral Home agrees to pay the City for the opening/closing of the space.
4. For each grave that has to be opened, the City requests twenty-four (24) hour advance notice to the Superintendent or City Hall.
5. All local Funeral homes will be allowed to schedule openings/closings without advance payment for this service as long as they remain in good standing with the City of Kosciusko. This privilege may be revoked if the City of Kosciusko fails to receive payment for an opening/closing within 45 days of the funeral service. It shall be understood that if any funeral home providing burial services in which the opening/closing is not paid in advance, that funeral home shall be held responsible for payment to the City within 45 days of service.
6. All graves shall be opened by the City of Kosciusko. The price for opening and closing a grave shall be based on the following schedule:

Weekdays before 1:00 P.M.	\$300.00
Weekdays after 1:00 P.M.	\$350.00
Weekends	\$400.00
Holidays	\$400.00

The price for burial of an infant shall be one-hundred dollars (\$100.00) weekdays and one-hundred fifty dollars (\$150.00) weekends/holidays. The price for the burial of a cremation shall be seventy-five dollars (\$75.00) weekdays and one-hundred twenty-five dollars (\$125.00) weekends/holidays.
7. No remains shall be disinterred unless City Hall or the Superintendent of the Cemetery Department is notified at least five working days in advance of such disinterment and unless the next of kin has authorized such disinterment in writing and is present at the time of exhumation, or such exhumation has been authorized by a court of competent jurisdiction. The Cemetery Department opens all graves that are opened for any disinterment but shall not actually remove the remains from said grave sites. ***The party desiring disinterment must furnish suitable equipment for the removal of the remains from the grave.*** The fee for opening and closing of a grave for disinterment shall be four-hundred fifty dollars (\$450.00).
8. There shall be no enclosures of graves or lots with stones, wrought iron or of any other materials. There shall be no benches, shrubs, trees, or flowers planted that will obstruct the maintenance of the cemetery.
9. Monuments and markers shall not be placed unless an employee of the Kosciusko Cemetery Department is present or the appropriate space or spaces have been marked.
10. The above policies may be supplemented, amended, or rescinded by the Board of Alderman of the City of Kosciusko.
11. These policies shall be in effect from and after the 15th day of February, 2011.